

THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS
MEETING MINUTES
November 19, 2025

A special meeting of the Kentucky Board of Ophthalmic Dispensers conducted for The Department of Professional Licensing at 500 Mero St., Frankfort, Kentucky 40601 via Teams in PPC Conference Room 259SW.

MEMBERS PRESENT

Chad McCarty
Curt Duff
Larry Tenkman

DPL STAFF

Jeff Bardroff, Administrative Supervisor
Sara B. Janes, Board Counsel
Kristen Lawson, Commissioner
Jessica Hartley Staff Assistant

MEMBERS ABSENT

Justin Morris
Leslie Cecil

GUESTS

James Morris

CALL TO ORDER

The board chair Curt Duff called the meeting to order at 2:31 pm.

INTRODUCTIONS

The Board was notified that of Dr. Leslie Cecil's appointment to the board.

MEETING MINUTES

The September 17, 2025, meeting minutes were reviewed. Curt Duff made the motion to approve the meeting's minutes. The motion was seconded by Larry Tenkman, and the motion carried.

FINANCIAL REPORT

The board reviewed financials from September and October. Curt Duff asked if we had enough funds to function for 2026. Jenna Wells from Fiscal advised Mr. Duff the board would have enough for 2026.

DPL REPORT

Commissioner Lawson informed the board that DPL has completed the supervisor hiring process and the new supervisor should be in place by the next board meeting.

BOARD COUNSEL REPORT:

Legal informed the board that amendments to regulation will be filed in January 2026.

OLD BUSINESS:

N/A

NEW BUSINESS:

- **VOLT Request** – The board reviewed a request from VOLT to allow them to provide the board with a presentation involving CE for apprentices. Curt Duff made the motion to allow a representative from VOLT to give a 15-minute presentation at the January 21, 2026, board meeting. Chad McCarty seconded the motion, and the motion carried.

- **AOD extension request** –
 - Curt Duff made the motion to go into closed session to discuss the extension request. Chad McCarty seconded and the motion carried. The board went into

- closed session at 2:55pm.
- Larry Tenkman made the motion to go back into open session at 3:12 pm. Curt Duff 2nd the motion and the motion carried.

 - Motion by Curt Duff to advise AOD there is no authority for reinstatement or an extension of an expired license and no requirement for the Board to approve eligibility to sit for the exam; and, that an individual can sit for the full exam at any time and upon passage apply for full licensure. 2nd by Chad McCarthy All in favor. Carries. .

LICENSURE STATUS REPORT:

Jeff Bardroff gave the board the current Licensure Report. There are as follows:

Apprentice Ophthalmic Dispensers: 135 Active. 135 set to expire in 2026. 10 Active-Active Not Eligible to Practice

Ophthalmic Dispensers: 527 Active. 390 set to expire in 2026. 98 renewed on inactive status set to renew 1/1/2026.

APPLICATION REVIEW:

17 Apprentice licenses and 3 OD were reviewed. Larry Tenkman made the motion to ratify the approved licenses. Curt Duff seconded the motion, and the motion carried.

- Antoinette Battaglia
- Autum Gaylor
- Ashley Mason
- Alfredo Mijangos
- Aisha Zakee
- Brianna Bell
- Melissa Adams
- Emma Perez
- Jawanna Chambers
- Lily Henry
- Kathleen Bowling
- Roxana Carrilla
- Paige McDermott
- Shakera Davis
- Stephanie Frederick
- Timothy Reno

OD

- Edy Quillen
- Emmanuella Randolph
- William Long

CE REVIEW

NA

APPROVAL FOR PER DIEM:

Curt Duff made a motion to approve per diem. Chad McCarty seconded the motion, and the motion carried.

NEXT MEETING

The next scheduled board Meeting will take place on Wednesday, January 21, 2026, at the 500

Mero St, Frankfort, KY 40601, The Mayo-Underwood Building, 2:30 pm Eastern Time.

ADJOURNMENT

Larry Tenkman made a motion to adjourn the meeting at 3:17 pm. Curt Duff seconded the motion, and the motion carried.

Sincerely,

A handwritten signature in blue ink that reads "Curt Duff". The signature is written in a cursive style and is placed over a solid black rectangular background.

Curt Duff Board Chairmen